



**GEARS**  
live. learn. play.

**2021**  
**COVID-19**  
**GUIDELINES/PROCEDURES**

**Summer Playground**



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## 1. Purpose:

This document outlines the procedures in place for the GEARS Summer Playground Program to create and maintain a safe environment for our participants, staff and our families.

## 2. Procedures/Protocols:

### Employees

- All employees must read and sign off on COVID-19 team training document prior to the start of their first shift.
- Before every shift, employees need to bring the completed pre-participation screening form to their site. An employee with a positive answer to any of the assessment questions may be required to go home. All staff are required to have a temperature check at the start of their work day. If a staff member has a temperature of 100.4 or above they are not permitted to stay or to return to camp until they are fever free for 24 hours. Temperature should be measured without use of fever reducing medicine. Each employee will be required to wear a face covering. Their face covering must meet all required CDC and PA Department of Health guidelines. GEARS will have masks available at each site.
- Proper PPE including vinyl gloves will be utilized when cleaning, disinfecting and administering first aid.
- Staff will be educated on washing hands, and using hand sanitizer while keeping their own work space clean and disinfected.
- Staff will be educated on keeping all areas that the children have access to cleaned and sanitized.

### Children at Summer Playground

- All children will be required to bring the completed health assessment form each day to playground in order to participate. A yes to any question may result in the child being denied access to camp for a period of time based on CDC guidelines.
- We are asking parents take their child's temperature prior to coming to camp. If a camper has a temperature of 100.4 or above they are not permitted to return to camp until they are fever free for 48 hours. Upon arrival staff will check the **temperature** of the child before he/she leaves the vehicle. If a child has a temperature of 100.4 or above they are not permitted to stay or to return to camp until they are fever free for 24 hours. Temperature should be measured without use of fever reducing medicine.
- Children are required to wear a face covering to Summer Playground. Children will be responsible for obtaining a face covering. There will be disposable masks available at camp.
- Children are encouraged to bring their own hand sanitizer for their own personal use.
- Children will be shown proper handwashing, covering cough and sneezing procedures.

- Children will be given a container with all that they will need for arts and crafts supplies (markers, crayons, scissors, glue gun, etc). Each individual container will be labeled with the child's name and only he/she will use those supplies.
- Children will not be permitted to have use of items that are not easily cleaned, sanitized or disinfected.

### **3. Cleaning and Maintenance:**

- Park Restrooms will be cleaned and sanitized before and after camp. If feasible park restroom may be cleaned during camp.
- Outdoor equipment will be inspected and serviced regularly including tables, railings, high touch areas and play equipment.

### **4. Modification and Preventative Measures:**

#### **Program Modifications**

- Limited special events
- Limit playground site to a total of 60 participants and staff with a 15 to 1 staff to children ratio.
- Encourage a staggered drop off and pick up schedule.
- Space out seating designations in pavilion and grass areas.
- Restrict nonessential visitors, volunteers and activities involving other groups.
- Siblings will be kept in the same group by request.
- Toys/games and activities that limit contact and allow for social distancing will be available.

#### **Weather Related Plans**

- If there is rain or severe storms before 8 am playground sites will be closed. Participants will be notified by the Coordinator.
- In the event of a storm or rain that happens between the hours of 9 am-12 noon children must be picked up at the site immediately. Parents should keep an eye on the weather and be mindful of the forecast.

#### **Safety Actions**

- All staff and children will be required to wear a face covering at all times.
- We will teach and reinforce hand washing and covering coughs and sneezes among children and staff.
- We will teach and reinforce use of cloth face coverings among all staff. Face coverings are most essential at times when social distancing is not possible. Staff should be frequently reminded not to touch the face covering and to wash their hands frequently. Information should be provided to all staff on proper use, removal, and washing of cloth face coverings.

- We will have adequate supplies to support healthy hygiene behaviors, including soap, hand sanitizer with at least 60 percent alcohol (for staff and older children who can safely use hand sanitizer), and tissues.
- Clean, sanitize, and disinfect frequently touched surfaces (for example, playground equipment, door handles, sink).
- Ensure safe and correct application of disinfectants and store products in a safe and secure area.

## **5. Contingency Plan for a COVID Case**

The following is the plan if we are notified of a COVID-19 case at Summer Playground

- If a camper or staff member becomes ill at the site we will isolate the person and notify the appropriate contacts. Assisting staff will be required to wear the proper PPE.
- Notify any staff or children that may have been in contact with that individual.
- Close down the site and notify all parents of confirmed case and children at that playground site.

## 6. Sites:

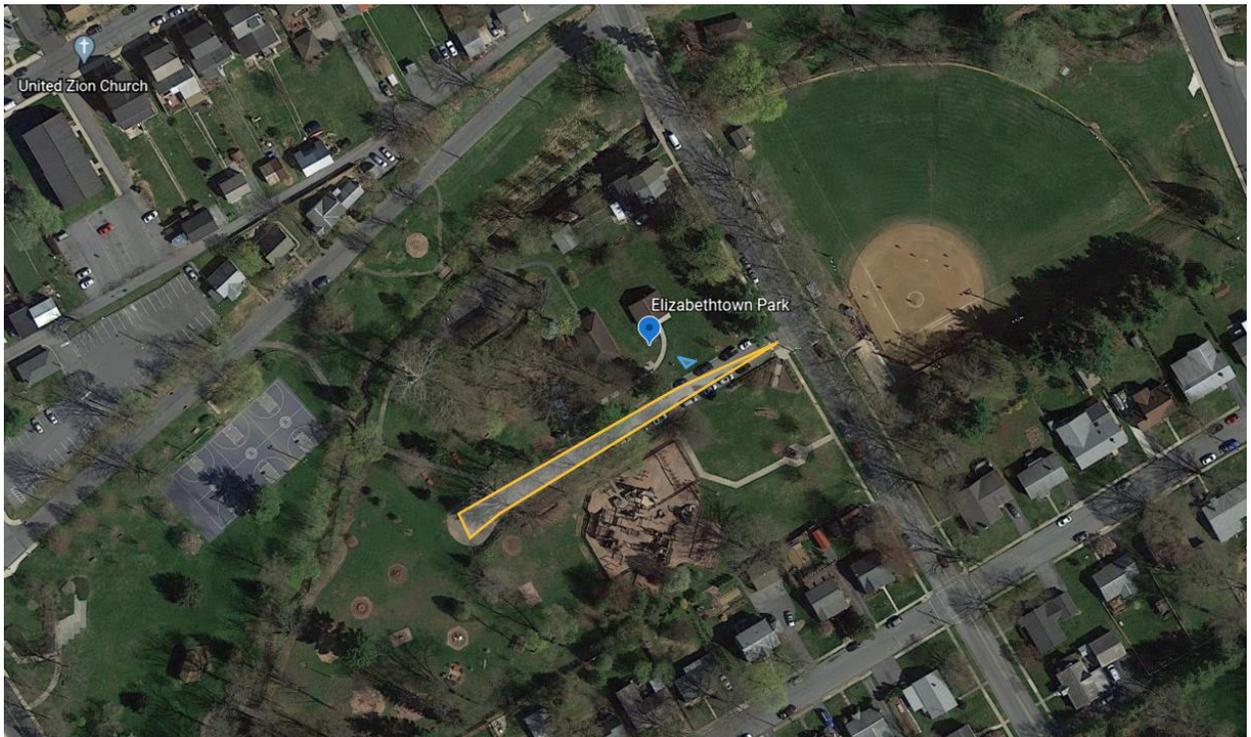
### Elizabethtown Park

201 South Mt. Joy Street, Elizabethtown, PA 17022

Areas of Use

#### **NO FUN FORT USE THIS YEAR.**

- Pavilion #2 for arts & crafts, board games and contests.
- Central Playground (swing set, merry go round, climbing objects)
- Basketball Courts
- Softball Field
- Stream



# West Donegal Township

1 Municipal Drive, Elizabethtown, PA 17022

## Areas of Use

- Indoor Access (limited this year)
- Pavilion
- Playground
- Baseball Fields
- Basketball (half court)
- Soccer Field





## Summer Playground Health Assessment

Participant Name: \_\_\_\_\_ Date: \_\_\_\_\_

Program: \_\_\_\_\_ Temperature: \_\_\_\_\_ Time (taken an hour before class): \_\_\_\_\_

1. Is your temperature above 100.4? No \_\_\_\_\_ Yes \_\_\_\_\_

2a. In the last 7 days have you had any of these new symptoms: cough, shortness of breath, difficulty in breathing or fever?

No \_\_\_\_\_ Yes \_\_\_\_\_

2b. In the last 7 days have you had at least two of these new symptoms: shaking with chills, muscle pain, headaches, sore throat, loss of taste or smell, or diarrhea\*? (\*Diarrhea: >3 loose or liquid stools/day).

No \_\_\_\_\_ Yes \_\_\_\_\_

3. In the last 10 days, have you been in personal contact with someone with suspected or confirmed COVID-19 or do you have a pending COVID -19 test?

No \_\_\_\_\_ Yes \_\_\_\_\_

If NO to the questions above you may proceed to attend GEARS Summer Playground. If yes to any of the above questions, you may not attend GEARS Summer Playground. Questions? Email [NateDiegel@GetintoGEARS.org](mailto:NateDiegel@GetintoGEARS.org).

**Liability Waiver & Release:** As a condition of participation in any GEARS program, sports league, class, recreation or fitness activity, I agree as a participant or parent/guardian of a participant in the program, to assume all risks and hazards of engaging in a GEARS activity or facility, including assuming all risks for personal injury, death and property damage.

I agree to hold harmless GEARS, its staff, instructors, volunteers, officials, sponsors, partners or representatives from liability for any losses, damages or injuries that may occur as a result of my participation in these activities regardless of cause. I further agree that there is risk associated in regard to the COVID-19 pandemic and possible exposure as a participant.

I understand that by participating in a GEARS activity, I consent to photo and/or video images taken by GEARS staff during this activity to be used in any GEARS publications, reports and websites.

**Acknowledgement of Understanding:** I have read the above and understand the terms and conditions set forth in the liability waiver and release.

I certify that the information above is true and correct to the best of my knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(if participant is a minor, parent/guardian signature is required)



## Staff COVID-19 Team Training Acknowledgement

I \_\_\_\_\_ have been trained and understand GEARS procedures and guidelines involving Summer Playground 2021 and the COVID-19 pandemic. I know what is expected of me before, during, and after the children being under my care and agree to those expectations and policy procedures.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

70 South Poplar Street, Elizabethtown, PA 17022

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