



**GEARS**  
live. learn. play.

**2020**  
**COVID-19**  
**GUIDELINES/PROCEDURES**

**Summer Playground**



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## 1. Purpose:

This document outlines the procedures in place for the GEARS Summer Playground Program to create and maintain a safe environment for our participants, staff and our families.

## 2. Procedures/Protocols:

### Employees

- All employees must read and sign off on COVID-19 team training document prior to the start of their first shift.
- Before every shift, the employee needs to complete the self-assessment log at their playground site. Staff with a positive answer to any of the assessment questions may be required to go home. All staff are required to have a temperature check at the start of their work day. If a staff member has a temperature of 100.4 or above they are not permitted to stay or to return to camp until they are fever free for 48 hours.
- Each employee will be issued a cloth mask to wear when within 6-feet of another individual unless they have an approved mask of their own.
- Proper PPE including vinyl gloves will be utilized when cleaning, disinfecting and administering first aid.
- Staff will be educated on washing hands, and using hand sanitizer while keeping their own work space clean and disinfected.
- Staff will be educated on keeping all areas that the campers have access to cleaned and sanitized.

### Children at Summer Playground

- All children will be assessed upon arrival. Staff will ask three health assessment questions of the parents. A yes to any question may result in the child being denied access to camp for a period of time based on CDC guidelines.
- We are asking parents take their child's temperature prior to coming to camp. If a camper has a temperature of 100.4 or above they are not permitted to return to camp until they are fever free for 48 hours. Upon arrival staff will check the **temperature** of the child before he/she leaves the vehicle. If a child has a temperature of 100.4 or above they are not permitted to stay or to return to camp until they are fever free for 48 hours.
- Children are not required to wear a mask. Children will be responsible for obtaining a face mask if they wish to wear one.
- Children are encouraged to bring their own hand sanitizer for their own personal use.
- Children will be shown proper handwashing, covering cough and sneezing procedures.
- Children will be given a container with all that they will need for arts and crafts supplies (markers, crayons, scissors, glue gun, etc). Each individual container will be labeled with the campers name and only he/she will use those supplies.
- Children will not be permitted to have use of items that are not easily cleaned, sanitized or disinfected.

### **3. Cleaning and Maintenance:**

- Park Restrooms will be cleaned and sanitized before and after camp. If feasible park restroom may be cleaned during camp.
- Outdoor equipment will be inspected and serviced regularly including tables, railings, high touch areas and play equipment.

### **4. Modification and Preventative Measures:**

#### **Program Modifications**

- Cancelled bowling and park picnic.
- Limit playground site to a total of 25 participants and staff and will maintain the 10 to 1 staff to children ratio that is recommended. If we enter the green phase, GEARS can expand the total number to 60 participants with a 15 to 1 staff to children ratio.
- Encourage a staggered drop off and pick up schedule.
- Space out seating designations in pavilion and grass areas.
- Restrict nonessential visitors, volunteers and activities involving other groups.
- Siblings will be kept in the same group by request.
- Toys/games and activities that limit contact and allow for social distancing will be available.

#### **Weather Related Plans**

- If there is rain or severe storms before 8 am playground sites will be closed. Participants will be notified by the Coordinator.
- In the event of a storm or rain that happens between the hours of 9 am-12 noon children must be picked up at the site immediately. Parents should keep an eye on the weather and be mindful of the forecast.

#### **Safety Actions**

- All staff will be required to wear a mask when they are within 6 feet of another person including children and staff.
- Children are not required to wear a mask – please see additional CDC recommendations
- We will teach and reinforce hand washing and covering coughs and sneezes among children and staff.
- We will teach and reinforce use of cloth face coverings among all staff. Face coverings are most essential at times when social distancing is not possible. Staff should be frequently reminded not to touch the face covering and to wash their hands frequently. Information should be provided to all staff on proper use, removal, and washing of cloth face coverings.
- We will have adequate supplies to support healthy hygiene behaviors, including soap, hand sanitizer with at least 60 percent alcohol (for staff and older children who can safely use hand sanitizer), and tissues.

- Clean, sanitize, and disinfect frequently touched surfaces (for example, playground equipment, door handles, sink).
- Ensure safe and correct application of disinfectants and store products in a safe and secure area.

## **5. Contingency Plan for a COVID Case**

The following is the plan if we are notified of a COVID-19 case at Summer Playground

- If a camper or staff member becomes ill at the site we will isolate the person and notify the appropriate contacts. Assisting staff will be required to wear the proper PPE.
- Notify any staff or campers that may have been in contact with that individual.
- Close down the site and notify all parents of confirmed case and children at that playground site.